

The logo for the Dietetic Management Association (DMA) is written in a red, stylized, cursive font. It is positioned on a light olive green rectangular background, which is part of a larger graphic design consisting of overlapping red, yellow, and grey shapes.The logo for the Dietetic Management Association (DMA) is written in a red, stylized, cursive font. It is positioned on a light olive green rectangular background, which is part of a larger graphic design consisting of overlapping red, yellow, and grey shapes.

Certified Dietary Manager Online Training Course

Program Information
Guide

For More Information Contact
IHCA
802 W. Bannock St Ste 304
Boise, ID 83702
208-343-9735
www.ihca-net.org



On– Line Module Descriptions

Accreditation for the Dietary Managers Online Course is provided through the following agents:

Dietary Managers Association (Credential Authority)
406 Surrey Woods Dr
St Charles, IL 60174
800-323-1908

Mission Statement: DMA is the premier association for Food Service Managers, Directors and those aspiring to careers in food service management.

Online Course is Offered By:
Boise State University
Larry Selland College of Technology Center for Workforce Training
1910 University Drive
MS 2005
Boise, ID 83725
(208) 426-1974

Mission Statement: To provide a dynamic array of programs, courses and services that meet the needs of the communities we serve through career and technical degrees an certificates, basic, remedial and developmental education and short term, credit and non credit programs and services.

Boise State University is accredited by:
Northwest Commission on Colleges and Universities
8060 165th Avenue N.E. Suite 100
Redmond, WA 98052
425-558-4224

Mission Statement: The Northwest Commission on Colleges and Universities (NWCCU) is an independent, non-profit membership organization recognized by the U.S. Department of Education and the Council for Higher Education Accreditation (CHEA) as the regional authority on educational quality and institutional effectiveness of higher education institutions in the seven-state Northwest region of Alaska, Idaho, Montana, Nevada, Oregon, Utah, and Washington. It fulfills its mission by establishing accreditation criteria and evaluation procedures by which institutions are reviewed.

Healthcare Academy (Online Vehicle)
301 South 8th Street P.O. Box 325
Henderson, MN 56044
Toll free: 866-323-4169
Office: 507-248-3310
Fax: 507-248-3321

Mission Statement: Healthcare Academy's Mission is to be the preferred e-learning brand for Healthcare

Program Supported is Provided By:

Idaho Health Care Association
802 W Bannock Suite 304
Boise, ID 83702
(208) 343-9735 Phone
(208) 342-6891 Fax
www.ihca-net.org

Mission Statement: IHCA is a member driven association whose mission is to provide the unified voice of our members for the betterment of the profession and the residents they serve. This is done through an engaged membership that drives quality, standard of care ad delivery of service to residents. We arm our membership with innovation, knowledge and the public policy to support their work and build our influence in Idaho and beyond.

Idaho DMA
Deanna Gillette Treasurer
931 Etheridge Pl
Boise, ID 83704
(208) 375-4649

Mission Statement:

American Healthcare Association
201 L Street, N.W.
Washington, DC 20005
phone: (202) 842-4444 fax: (202) 842-3860
www.ahca.org

Mission Statement: We are a profession dedicated to transforming health and health care into a spectrum of valued, fully compensated care and service utilizing modern, technology-based systems resulting in high quality care and services at the lowest sustainable overall cost. Our goal is to provide a spectrum of patient/resident-centered care and services which nurture not only the individual's health but their lives as well by preserving their connections with extended family and friends, and promoting their dignity

On– Line Module Descriptions

Module A

MEDICAL Nutrition Therapy For Dietary Managers

Emphasizes therapeutic diet information and life long nutrition. Your instructor is a Registered Dietician with years of experience and will teach you the intricacies of creating a nutritional care plan and evaluating the results. You will learn alternate therapies, nutritional screening and nutrient calculations to better serve your clientele.

Module B

Management of Food Service Operations

Designed to instruct any food service professional working in a facility serving meals to a large population including schools, health care facilities, and correctional facilities. This course meets and exceeds the American School Food Service Association requirements for certification.

Module C

Human Resource Management

Designed for Individuals working as a manager or supervisor in the food service industry. Content includes human resource information, personnel management, leadership, policy and procedure development, ordering and budget management. Expand your employability and knowledge with this second step toward your Dietary Managers Association Certificate

Module D

Food Safety and Sanitation

You will learn the proper receiving and storing of food as well as appropriate methods for preparation and cooking . This will also emphasize the difference between cleaning and sanitizing the professional kitchen, its equipment and all components as according to each state's food code and industry standards.

Course Description

A certified dietary manager is a trained food service operations professional that manages the food service department of healthcare facilities, schools and correctional institutions.

This online distance learning course is designed for students who are looking for a career change or are currently employed in foodservice but aspire to be credentialed as a Certified Dietary Manager Certified Food Protection Professional. (CDM,CFFP)

Students who pass a two-part competency exam administered through the Certifying Board for Dietary Managers may use the CDM, CFFP credential after their name.

Course Structure

This unique educational model consists of 4 modules to keep even the most highly motivated student on track to successfully completing the course in 12 months. This course blends the following components:

- The advantages of classroom learning with the conveniences and advances of online distance learning activities
- 107 hours with a qualified Registered Dietician (RD) and/or Certified Dietary Manager (CDM,CFPP) preceptor for in– field learning activities
- 43 hours of face-to- face quality RD preceptor classroom time to reinforce field learning experiences over 3 quarterly Idaho Health Care Association (IHCA) workshops and Annual Convention

NOTE: Your attendance in the workshops and convention is **required** for successful completion of the course

Academic Calendar

Dietary Managers On-line Training Course Schedule

January – April	April - July	July – October	October – December
“Orientation-to-Course & Technology” Conference Call for Students Preceptor Orientation Conference Call			
Module C Human Resource Management	Module A Nutrition & Medical Nutrition Therapy	Module B Managing Food Service Operations	Module D Sanitation & Food Safety
RD preceptor classroom-reinforced (field) learning activities			
IHCA Spring Meeting (Eastern Idaho) 6 hrs	IHCA Annual Convention (Boise) 25 hrs	IHCA Fall Meeting (North Idaho) 6 hrs	IHCA Winter Meeting (Boise) 6 hrs
Certificate of Completion Module C	Certificate of Completion Module A	Certificate of Completion Module B	Certificate of Completion Module D

Cost of Tuition, Fees and Supplies

\$ 860.00 includes:

- Tuition
- All 4 online training modules for the 12 month course



Fees paid are non refundable and non transferable once the student begins their first training module of the course.

IHCA workshop and conference fees are paid by your facility. For students that are not employed by either a member facility, correctional institution, educational instruction or are not employed in nutritional food service please contact IHCA for workshop and convention price information

The 2 required text books for the class are:

- Food Service Management & Food Safety
- Medical Nutrition Therapy for Dietary Managers

These books are purchased separately and directly from DMA. Books purchased by a member of DMA are at a discounted cost than those purchased by a non member.

Price and ordering information for textbooks can be obtained by visiting the marketplace on DMA's website at:

www.dmaonline.org

Minimum Equipment Requirements:

- Dial Up Connection
- Windows 2000 Internet Explorer 6 (or higher)
- Adobe 5 (or higher) free download